



CLAXTON & SAND HUTTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall, Sand Hutton

on Monday 16th March 2026

Members Present:

Cllr. Nigel Davies (Chair); Cllr. Martin Burge; Cllr. Kathy Davies; Cllr. Michael Rickleton; Cllr. Colin Russell; Cllr. Jon Rooke.

In Attendance:

2 members of the public (MofP)

Gill Gimes (Parish Clerk)

25/057 Apologies for Absence and consideration of the approval of reasons given for absence.

RESOLVED to note that no apologies were received.

25/058 Declaration of Interests

RESOLVED to note that there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

25/059 Minutes of the Parish Council meeting held on Monday 19th January and Monday 9th February 2027

RESOLVED to confirm the minutes of the meetings held on Monday 19th January and Monday 9th February 2027

25/060 Matters arising since previous minutes:

Appointment of a locum Parish Clerk from 18th March 2027.

The Chairman informed the Council that Anne Wilson, an experienced Parish Clerk who had responsibility for a number of Parish Councils, had agreed to act as Locum until a permanent replacement could be found. The Parish Clerk and Locum had had a handover session and the Locum would take on responsibility from the 18th March.

RESOLVED to approve the appointment of a Locum Parish Clerk from 18th March 2027

25/061 Public Questions and Participation

Traffic on Upper Helmsley Road

The MofPs presented their research and actions to date on the issue of speeding traffic on Upper Helmsley Road in Sand Hutton. NY Highways had agreed to carry out a second traffic survey, funded by local residents, beginning on 25th May. The Chairman explained that the Parish Council was not in a position to contribute to

the funding of speed cameras and signage, but provided further information on potential funding for the MofPs to follow up. Following discussion of the CLASP / speed watch group in Claxton Cllr Burge agreed to coordinate efforts to set up a similar speed watch group for Sand Hutton and arrange training and use of the equipment.

The MofPs requested that the Parish Council wrote to the operators of the crematorium, asking them to ensure that all traffic to the site once in operation was directed away from the villages and the site was accessed from the A64.

RESOLVED to draft a letter to Westerleigh Ltd requesting they ensure access to the site is via the A64.

2 MofPs left the meeting

25/062 Planning

NOTED that there were no observations on the following planning applications:

- ZE26/00024/HOUSE Erection of garden shed and installation of small raised deck (retrospective) 5 Claxton Grange Cottages, Helmsley Cottage Malton Road Claxton.
- ZE25/01402/HOUSE Formation of additional vehicular access to include dropped kerb onto Main Street to allow the formation of an entry and exit driveway 25 Main Street Sand Hutton.

25/063 Parish Matters

Application for S106 funding for Claxton Grange development

There has been no further progress on this matter due to the unavailability of the landowner for discussions.

Installation of a speed camera in Claxton

The Chairman confirmed that CLASP were awaiting permission from NY Police before they could proceed with the installation.

Dumping of waste at Gravel Pit Farm

NY Cllr. Caroline Goodrick and the Chairman had offered to meet with the landowner to discuss, but he had not responded. As there is no proof of illegal dumping at the site there is no action that can be taken, but the issues had been reported to the Highways Agency, NY Planning enforcement and the Environment Agency and it was their responsibility to investigate and take any action necessary.

25/064 Parish Clerk's Report

The Clerk reported that a handover with the Locum Parish Clerk had taken place. Outstanding items were producing a Risk Strategy and carrying out the risk assessments; a review of the data audit and Data policy and consideration of the changes possibly required to Council email addresses and the website.

On behalf of the Council, the Chairman thanked the Parish Clerk for her work in the post.

25/065 Financial Matters

To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:

RESOLVED to confirm and note:

Accounts for the year 2025-26

Clerk reported that the current balance held by the Council was £13,988.73 of which £10,822.26 was held in the deposit account. Of the balance held, following approval of the ear marked fund transfers below,

£6,005.01 was held in ear marked funds. The majority of these funds are for the defibrillators (£2,711,31) and CLASP (£1,328.84)

The accounts for the year 2025-26 will show a small deficit, due to the payments made to HMRC and the costs of the LED street lighting replacements which were not included in the annual budget.

Ear marked funds

RESOLVED to transfer £450 from general funds to ear marked funds to cover the costs of street lighting electricity supply not yet invoiced by NYC.

RESOLVED to release £1,200 from ear marked funds into general funds to cover part of the cost of the street lighting LED replacements paid in 2025-6

Payment Approval

APPROVED the following payments:

1. Hire of village hall for meeting on 9th February £12.50
2. Hire of village hall for meetings July 2026 – May 2027 £75.00. This to be paid in quarterly amounts, not in full.
3. Councillor training YLCA £115.00 (approved at meeting on 9th February)
4. Parish Clerk salary to 17th March 2026 £187.11
5. Replacement plinth Claxton waste bin Glasdon UK £118.04. To be reimbursed to Chairman. (expenditure approved by email)
6. Grass cutting N.T Fargher £330.00
7. Cllr. K Davies expenses for training course (amount to be confirmed)

Date of next meetings:

18th May (includes Annual Parish Meeting & Annual Parish Council Meeting)

20th July; 21st September; 16th November;

18th January 2027; 15th March 2027; 17th May 2027.

Annual Parish Meeting & Annual General Meeting 17th May 2027

All meetings will commence at 7.30pm

Signed:

Chairman

Date: